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## KENYA ACHIEVAS SACCO SOCIETY LTD

..... *With you we achieve*

### NEXT OF KIN/EMERGENCY CONTACT INFORMATION

**Add**

Yes, I want to add next of kin/emergency contact details To my staff records

**Change**

Please change the next of kin/emergency contact details To the information listed below

**Remove**

Please remove the next of kin/emergency contact details Listed on my staff records (if selected skip Section 2)

### SECTION 1: STAFF INFORMATION

Name: \_\_\_\_\_

I.D No \_\_\_\_\_ Payroll No: \_\_\_\_\_

Address \_\_\_\_\_ Mobile No: \_\_\_\_\_

### SECTION 2: NEXT OF KIN/EMERGENCY CONTACT INFORMATION

#### CONTACT 1

Name \_\_\_\_\_

ID No: \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Mobile No: \_\_\_\_\_

#### CONTACT 2

Name \_\_\_\_\_

ID No: \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Mobile No: \_\_\_\_\_

### SECTION 3: DECLARATION BY STAFF

*I hereby declare that the foregoing particulars are true to the best of my knowledge and belief*

Signature \_\_\_\_\_ Date \_\_\_\_\_