

Kenya Achievas Building  
P. O. Box 3080 – 40200 Kisii – Kenya,  
Kisii- Kilgoris rd  
Igare-Igembe Junction



Tel: 0715 997 611  
Email: [info@achievasacco.co.ke](mailto:info@achievasacco.co.ke)  
Website: [www.achievasacco.co.ke](http://www.achievasacco.co.ke)

## KENYA ACHIEVAS SACCO SOCIETY LTD

*With you we achieve...*

### **TENDER NOTICE**

1.1 Tender Name: **REGISTRATION OF SUPPLIERS**

1.2. Registration Reference No.: **KAS/REG/2024-2025**

1.3 KENYA ACHIEVAS SACCO SOCIETY invites sealed applications from ALL eligible firms to participate in the registration application for the applicable categories as tabulated below **for the financial year 2024-2025**

SUPPLY OF GOODS	
Ref No.	Description
KAS/REG/2024-2025/01	Supply and Delivery of General Office Stationery
KAS/REG/2024-2025/02	Supply and Delivery of Computers, Computer Consumables & Other ICT Equipment
KAS/REG/2024-2025/03	Supply and Delivery Office Furniture & Fittings
KAS/REG/2024-2025/04	Supply and Delivery of Branded Promotional Materials & Staff Uniform
KAS/REG/2024-2025/05	Supply and Delivery of Motor Vehicle Spare Parts & Tyres
KAS/REG/2024-2025/06	Supply and Delivery of Bottled Mineral Water
KAS/REG/2024-2025/07	Supply and Delivery of Cleaning Materials, Detergents & Disinfectant
KAS/REG/2024-2025/08	Supply and Delivery of Solar Backup System
KAS/REG/2024-2025/09	Supply and Delivery of Building Construction Tools, Materials & General Hardware Items
PROVISION OF SERVICES	
Ref No.	Description
KAS/REG/2024-2025/10	Provision of Security Guards Services
KAS/REG/2024-2025/11	Provision of Cash in Transit Services
KAS/REG/2024-2025/12	Provision of Repair & Maintenance of Strong Room Doors and Safes
KAS/REG/2024-2025/13	Provision of Repair & Maintenance of Motor Vehicles, Generator & Motorcycles
KAS/REG/2024-2025/14	Provision of Software Maintenance Services
KAS/REG/2024-2025/15	Provision of Repair & Maintenance of Computer, CCTV & Alarm System
KAS/REG/2024-2025/16	Provision of Repair & Maintenance of Firefighting Equipment
KAS/REG/2024-2025/17	Provision of Insurance Services
KAS/REG/2024-2025/18	Provision of Debt Collection & Asset Recovery Services
KAS/REG/2024-2025/19	Provision of Land Surveying Services
KAS/REG/2024-2025/20	Provision of Legal Services
KAS/REG/2024-2025/21	Provision of Property Valuation Services
KAS/REG/2024-2025/22	Provision of Car Tracking Services
KAS/REG/2024-2025/23	Provision of Motor Vehicle Valuation Services

<b>KAS/REG/2024-2025/24</b>	Provision of Training and Capacity Building Services
<b>KAS/REG/2024-2025/25</b>	Provision of Plumbing Services
<b>KAS/REG/2024-2025/26</b>	Provision of Accountancy,Audit & ICT Consultancy Services
<b>KAS/REG/2024-2025/27</b>	Provision of Branding & Communication Services
<b>KAS/REG/2024-2025/28</b>	Provision of Digital Marketing Services
<b>PROVISION OF WORKS</b>	
<b>Ref No.</b>	<b>Description</b>
<b>KAS/REG/2024-2025/29</b>	Provision of Electrical Works Contractors
<b>KAS/REG/2024-2025/30</b>	Provision of Building, Mechanical & Civil Works Contractors
<b>KAS/REG/2024-2025/31</b>	Provision of Architectural, Mechanical & Civil Consultancy Services.

**1.4** Applicants must fill information in the space provided in page one of these tender document

**1.5.** Qualified and interested tenderers may obtain further information and inspect the Tender Documents during office hours [0800 to1600hours] at the address given below.

**1.6.** Tender documents may be viewed and downloaded **FREE OF CHARGE** from the SACCO website **www.achievasacco.co.ke**

**1.7.** The Registration Application must be prepared in indelible ink with no interlineations or overwriting, except as necessary to correct errors made by the applicant. Any such corrections must be initialed by the person or persons signing the Registration Application.

**1.8.** All applicants should clearly indicate in the envelope the category they are interested in. One document shall present ONLY ONE category. For those interested in various categories, they should submit separate documents in the various categories.

**1.9.** The Registration Application should be prepared and submitted in a plain sealed envelope clearly marked: **Application No: .....** (Indicate the application No of the category you are applying for as provided under clause 1.0 above) and addressed to:

**Head of Procurement**  
**Kenya Achievas Sacco Society Ltd**  
**P.O.Box 3080, Kisii**

And shall be physically deposited in the Tender Box located at THE SACCO Head Office, ground floor

**1.10.** The closing date for submission of registration documents shall be on **31<sup>st</sup> January 2024 at 12.00pm**

**1.11.** Any form of canvassing will lead to automatic disqualification.

**1.12** For any queries Kindly contact us via email [procurement@achievasacco.co.ke](mailto:procurement@achievasacco.co.ke)